

Introduction to STEPS and SDS Assessment Tools for Building Environmental Performance for Local Government

This 3-4 hour session provides an overview of the STEPS and SDS tools for building environmental assessment, the sustainability and regulatory context for their use, and explains how to incorporate the use of the tools into council planning processes (including referrals, triggers, conditions and standard permits). There is also an option to run a concurrent session for facilities management staff on how to apply the tools to your council's own buildings and facilities. Designed for Council statutory planners, strategic planners, capital works and building maintenance staff.

Cost: \$500, plus \$80 per participant (+GST). Council to supply refreshments and catering.

Time (indicative)	Session	Content covered
9.00am	Arrivals and introduction by department head in council	
9.10am	Buildings and Sustainability overview <ul style="list-style-type: none"> • Impact of buildings on climate and water • Why act at the planning stage? 	
Break into two groups	<i>Room 1: Sustainability in the Planning Process</i>	<i>Room 2: Council Buildings Workshop</i>
9.30am	Introduction to STEPS Tool (residential)	Introduction to Sustainable Design Scorecard (non-residential)
10.00am	Introduction to Sustainable Design Scorecard (non-residential)	Introduction to STEPS Tool (residential)
10.15am	Q&A	Q&A
10.25am	<i>Morning tea</i>	
10.40am	Workshop and discussion: How to incorporate use of the tools into council's development approvals process	Facilitated discussion on using the SDS tool in council's new buildings and renovations
12.00pm	<i>Workshop close and lunch (optional)</i>	
1.00pm	Meeting with senior managers (optional) to answer questions regarding referral triggers and the rollout of the tools	